

**Minutes: EdUS Council Meeting
Education Undergraduate Society of McGill University
[September 20th, 2011]
by Guillaume Fecteau, secretary.**

1.0. Call To Order

Vanessa called everyone to order at 6:05. Kady seconded even though it's not needed.

2.0. Approval of the Minutes

Amendments of the minutes are done. They are all approved by all. Most changes were about precisions or typos.

3.0. Approval of the Agenda

Kady talked about making announcements and making a motion out of it. This is a procedural motion that needs 50% + 1 approval, which we got. Were also added points 5.2.4 (point about Community involvement week) and 7.5.4 (Motion about Food Council)

Agenda approved by Kady seconded by Lucia.

4.0 Announcements

Kady: Baseball event tomorrow, Fill the Stadium (Sep.23rd), SAPEK Apartment Crawl (20\$ if you are from EdUS, starting at 6h30 at BDP.)

Susy: Clothing Drive donation. Formal or semi-formal clothes. Box in the Education lobby by Friday. Possibility of making posters if people want to help.

5.0. Meeting Reports

5.1. U2 Secondary Rep

Volunteered for the Course Evaluation Group. Nikasha is now officially the student representant at the council.

Nikasha also talked about a lot of confusion and lack of structure in the Secondary Program, especially with students

from out of the province. Also, the cumulative program and 4-year schedule are not easy to find and also not available easily. Kady suggests sending a mass e-mail with the links and information on how they can reach to us and how we can help them. We should do an event with U1 and U0 ("Something quick and dirty".) Also, an announcement will be put on the EdUS website. Everyone agrees on the fact that the Secondary curriculum can be confusing. Advisors should be more available to new students, but also to graduating students. U0 students should definitely get more help with choices in their first year and electives. There should also be more cohesion with advisors and what each program gets when they start.

Also, Kady mentioned that Kin/Phys Ed. students also have to be able to teach other subjects than Physical Education, which does not make sense because they do not get told they should take teachables.

We should help them do more than 2 teachables, but also try to make it possible to have majors and minors of specific subjects, like other universities do.

Nikasha concludes by saying that all should be CLEAR, at least. The council should help students from out of the province, which represent 20% of our faculty. They pay higher fees, and they do not get any better service even though they pay more.

In the end, we should write an e-mail to all students with links and concrete information on all the possibilities in Education and what students should do.

5.2. President

5.2.1. U1 Sec Rep introduction

Latoya and Negar are the new co-U1 reps. We are happy and we cheer. We are also introduced to Sari (she is from SAPEK) and Gavin (she is from MEDUSA.)

5.2.2. A note about accountability and responsibility

The procedure this year is different. We are representing 1600 students. We cannot do this lightly. Our implication is important. No irresponsible behaviour, making sure there are no money problems. Our responsibilities are big and they need commitment. The office needs to be well-taken care of. No phones in meeting, be accountable for your actions. It is our duty to take care of the office and not rely on

the "someone else will do it" mentality. Office hours are not for homework or chilling out. We have stuff to do. Susy mentioned communication. If we receive a mail or request that is not of our mandate, we need to talk to the person that can actually do this action. For example, money matters go to the VP Finance.

5.2.3. Student volunteer for new learning management system

Ron Morris e-mailed. WebCT is to be replaced and students from all faculties should join. Negar and Kady volunteered.

5.2.4 Community involvment fair

Andrea Taylor put together this kind of mini career-fair. She wants to target U3 and U4. It is about getting involved in the community, community opportunities and organizations. For example, Female Youth, but all Education related. It is about how to get involved and think outside the box.

She needs volunteers. Everything will be set up in the lobby, volunteering there is very similar to volunteering at the Career Fair. It will be next Wednesday (the 28th.) She will also need help on Tuesday the 27th, around 3h30-4h30.

Volunteers: Tuesday: Erica, Beth, Felice and Kady/Alex (at 4pm, after Hot Prof.)

Wednesday: Latoya: 10h30-11h30.

Aaryn: 11h30-12h30

Jenn: 12h30-13h30.

Lucia: 10h30-12h30

Vanessa: 12h or all day.

Kady (prob entire time)

This should be put on the listserv and the Facebook. EBB will also sell coffee and receive donations. Yay!

5.3. Co-Vice Presidents, Academic

The strike slowed down the process of Faculty Council. But Vino got all the contact info.

David, the keymaster, will give us our keys. (By the way, I forgot

to ask you for mine, David!)

5.4. Co-Vice Presidents, External

They are meeting with Andrea on Thursday. They will contact members of the committee in October. Also, we all should continue sending School Boards. Announcements in Seminar might be a good idea!

5.5. Vice President, Finance

5.4.1. Presenting and passing the budget

The budget has changed a bit, so amendments were taken. Susy announced the changes and will send the budget to everybody. Changes include Grad Ball tickets (sales and actual tickets) and Fall student fees.

Susy motioned a budget of 2.500\$, seconded by Kady, for new technology. It was approved by everyone.

A good point was insurance; everyone is wondering why we are paying that much money and with which company. Susy is on it and will try to find this information.

A motion is passed to include a 2000\$ to the 2011-2012 budget for Scholarships, one of 1000\$ per semester (Fall + Winter)

Other questions included previous records, SPEAQ Campus, the Food Grant and the Frosh switches.

The budget motion was proposed by Susy, and seconded by Alexina.

5.4.2. Finance handling

Susy mentioned that EdUS finances have not been well managed in the past. The money has to be passed around very carefully and Susy prepared a format for it.

One of the main time when you will handle money, it is when buying for EdUS with our own money. There will be an envelope for receipts in the office. **YOU HAVE TO KEEP YOUR RECEIPTS!** If the bill is under 20\$, you will be paid cash. If it's over 20\$, you will be repaid by check. There will also a tracking sheet.

The second occasion with money is when selling merch/ lockers. There will be a tracking sheet for both lockers and merchandise. Receipts should be given for **EVERYTHING**, even lockers. Everything needs to be tracked. The boxes do not lock. There should not be

more than 50\$ (cash) in the merch box, and 25\$ (cash) in the locker box. If you notice there is more money than that, you have to put that money in the locked money box, that will be put there in the office revamp. Leave a note with how much money you put and also where it comes from.

The last occasion would be when handling money for an event, such as Grad Ball or Career Fair. Some expenses can be high, so a form will be put in the office. Susy will give you the funds as soon as it is approved. Not all expenses have to be approved by the council; however, it will be tracked. Budgets will have to be sent to Susy: large events (the ones over 1000\$) will have to send budgets. There will also be a float box (for cash.) It should always be empty, unless there is an event going on. You have to be CLEAR. Write the expense and also how money you got back. It should always be done in advance, and use e-mail, not only the office.

5.6. Co-Vice Presidents, Internal

Everything is in the report

5.7. Recording Secretary

Shannon and Guillaume talked to Jim Howden and talked about the FE3 situation. Apparently, there had been consultation since 2005, through forms and surveys.

Vanessa mentioned the meetings with Faculty Members, apparently the matter was discussed at one of those meetings last year. We need a student rep at EVERY ONE of those meetings.

5.8 Representative to SSMU

General Assembly is next Monday at 4:30 PM. The motions will be on the SSMU website tonight.

MUNACA Strike: SSMU is officially supporting the strike and we are standing in solidarity. We are supposed to encourage our students and associations to support the Strike.

Opt-In: The Opt-Out campaign is mainly about QPERG, but they also usually opt-out of other fees that help organizations such as Midnight Kitchen and the Library Improvement Fees.

Fiona J. Benson: She wants to do a Town Hall, she is game and she is willing to do it.

SSMU Funding: We can ask for funding, but do we need it?

Senate: We might get a seat soon, let's pray!

Council: Lev Bukhman; councils on Thursday nights at 6PM.

4.8. Representatives for Secondary Education (U0, U1, U2, U3, U4)

Check out the reports!

4.9. Representatives for Elementary Education (U0, U1, U2, U3, U4)

It's in the report.

4.10. Representatives for TESL/TFSL

TESL: It is all in the report.

EGSS: Talk to Lucia if you have something to say or pass there.

4.11. SAPEK Representative

SAPEK : Apartment Crawl. 6h30 PM: BDP: POWER HOUR! GAMES! Go.

4.12. MEdUSA Representative

Everything is in the report. There is an event on the 30th, all the infos in the report.

4.13. Senator

We do not have one. Maybe soon?

5.0. Old Business

5.1. Office clean-up

Susy is in charge. This week-end, Saturday 11-15h and Sunday

10-16h. Coming with a vehicle would be helpful for a Bureau en Gros run. Sunday, it will look magical. And it will stay like that! During office hours, it might be good to look for stuff to do to help!

Saturday: Erica, Talia, Alex, Negar, Susy, Beth, Kady, Vanessa.
Sunday: Mass e-mail and we will see.

5.2. EdUS shirts

Jenn says that there is a baseball shirt available, for girls and for boys. The boy option would be better. The fees will be 5\$ per shirt. You can opt out if you want. KEEP THEM. We will also order extras to keep in the office.

She also suggested doing a sale with old stuff with either 50% off or once you get a new one, you get an old one for a really cheap price, etc.

6.0. New Business

6.1. Motion – standing rules of council + Motion about food.

Look for the rules of council motion provided by Kady. These rules are established by our constitution, which will be revised soon. The motion was seconded by Susy. Majority voted in favor.

Food motion. To make it short, there two members of the council will take turns bringing snacks to the meeting (not more than 20\$.) brought it, seconded by Alexina. We did have an amendment to the motion.

Amendment to motion:
To read

The EdUs will provide dinner to members of the council once in a semester. Majority voted in favor.

6.2. “Picture Talking” workshop

This workshop is about new ways of communication with children with autism. It would be offered to students at a greatly reduced price. EdUS could sponsor the thing and make it free for Undergrads.

Susy thought that we could also ask EGSS if they are interested in this event.

It could be also joined with our Wine and Cheese event, as

suggested by Erica.

6.3. “Pen Pals” with Education students from Mali

Vanessa received an e-mail from Jim Harris saying that we should get penpals for those students. It would be in French. Guillaume will take care of that and contact him, also will write a thing in the listserv.

7.0. Communications

7.1. Mass E-mail

Vanessa: Pen Pals from Mali. Adopt an Alouette.
Susy: Clothing drive.
Emma: EBB
Kady: GA for SSMU.
Fill the Stadium again.
Gavin: MEDUSA party.

8.0. Adjournment

Motion to adjourn, supported by Shannon.

Respectfully submitted,

Guillaume Fecteau
Secretary